

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



7 May 2019

Our Ref Letchworth 19.06.19  
Your Ref.  
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To: Members of the Committee: Councillor Gary Grindal, Councillor Helen Oliver, Councillor Daniel Allen, Councillor Kate Aspinwall, Councillor Morgan Derbyshire, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Sean Prendergast, Councillor Sue Ngwala, Councillor Mike Rice, Councillor Adem Ruggiero-Cakir and Councillor Deepak Sangha

You are invited to attend a

## **MEETING OF THE LETCHWORTH COMMITTEE**

to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,  
LETCWORTH GARDEN CITY**

On

**WEDNESDAY, 19TH JUNE, 2019 AT 7.30 PM**

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Thompson', written over a thin horizontal line.

Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 6 MARCH 2019</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 6 March 2019.	(Pages 5 - 10)
<b>3. MINUTES - 21 MAY 2019</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 21 May 2019.	(Pages 11 - 12)
<b>4. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>5. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>6. PUBLIC PARTICIPATION</b> To receive petitions and presentations from members of the public including:  <ol style="list-style-type: none"><li>1. Letchworth &amp; Baldock District Scouts</li><li>2. Knowledge Is Power (KIP) Education</li><li>3. Small Acts of Kindness Trust</li></ol>	
<b>7. LETCHWORTH TOWN CENTRE BID MANAGER</b> To receive an oral presentation from the Letchworth Town Centre BID Manager.	

8. **GRANTS AND COMMUNITY UPDATE** (Pages  
REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER 13 - 24)

To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.

9. **INFORMATION NOTE - CHRISTMAS TREES IN LETCHWORTH** (Pages  
INFORMATION NOTE OF THE SERVICE DIRECTOR – RESOURCES 25 - 26)

To present some alternative options that could be considered.

10. **WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

To receive any oral reports from Members regarding Ward matters and Outside Organisations.